



# IEA Implementing Agreement Demand-Side Management Technologies and Programmes

*Fourty Sixth Executive Committee Meeting*

Pre-Meeting Document (PMD) - Part 2



21 - 23  
October  
2015  
*Halifax*  
Canada

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# Financial Report

## 46<sup>th</sup> Executive Committee Meeting

(22 – 23 October, 2015)

Halifax, Nova Scotia

Prepared by Paul Atkins with support from Anne Bengtson

This report is submitted to the IEA DSM ExCo meeting in Halifax, Nova Scotia with a request for the ExCo to:

- Approve the current status of the finances for 2015.
- Approve the budget for 2016.

## 1. Current Status for 2015 and Budget 2016

The table shows the current status for the 2015 year-to-date, and the budget for 2016 in accordance with specific categories.

Last updated 2015-09-26		(\$, US dollars)			
Category	2014		2015		2016
	Budget Plan	Performance	Budget Plan	Performance	
<b>Opening Balance</b>		\$661,00		\$657,00	
<b>Replenishment of Common Fund</b>		\$270 000,00		\$240 000,00	
<b>Income</b>					
Common Fund		\$154 697,00		\$31 915,00	
Seed Funding		-\$8 488,00		\$0,00	
<b>Total Income</b>		\$416 870,00		\$272 572,00	
<b>Planned Income Common Fund/year</b>	<b>\$144 000,00</b>		<b>\$128 000,00</b>		\$176,000
<b>Total expenditure</b>		-\$176 213,00		-\$117 352,73	
Close Out End of Year		-\$240 000,00			
End of Balance		<b>\$657,00</b>		\$155 219,27	
<b>Operating Expense</b>					
ExCo Support	\$60 000,00	-\$79 149,00	\$60 000,00	-\$34 086,00	\$71,000
ExCo Communication	\$6 000,00		\$6 000,00	-\$972,00	\$5,000
Advisor	\$30 000,00	-\$29 220,00	\$30 000,00	-\$11 910,00	\$20,000
ExCo Reserve Fund	\$10 000,00		\$10 000,00		\$10,000
<b>Information Activities</b>					
Annual Report	\$17 000,00	-\$15 907,00	\$17 000,00	-\$14 728,73	\$17,000
Spotlight Newsletter	\$20 000,00	-\$12 612,00	\$20 000,00	-\$6 270,00	\$20,000
Website	\$20 000,00	-\$33 790,00	\$20 000,00	-\$46 586,00	\$20,000
DSM Brochure & Task Flyers	\$5 000,00	-\$850,00	\$5 000,00	-\$2 005,00	\$5,000
<b>Total Operating Expense</b>	<b>\$168 000,00</b>	<b>-\$171 528,00</b>	<b>\$168 000,00</b>	<b>-\$116 557,73</b>	
<b>Financial Expenses</b>					
Accounting Fees	\$5 000,00	-\$4 000,00	\$5 000,00	\$0,00	\$5,000
Annual License Renewal	\$200,00	-\$210,00	\$200,00	-\$210,00	\$1,000
Bank Service Charges	\$1 800,00	-\$475,00	\$1 800,00	-\$585,00	\$2,000
<b>Total Financial Expenses</b>	<b>\$7 000,00</b>	<b>-\$4 685,00</b>	<b>\$7 000,00</b>	<b>-\$795,00</b>	\$176,000

20 countries 2013 X USD 8000 =  
 18 countries 2014 X USD 8000 (RAP excused)  
 16 countries 2015 X USD 8000 (RAP excused)  
 Seed funding USD 10, 254 Task 25 – 2014  
 Seed funding USD -1,766 Task 24 paid back – 2014

### Budget 2016

13 countries and 3 Sponsors (incl. EfficiencyOne – expected approval by CERT Nov 2015) @ USD 11,000/year (RAP is excused).

## 2. Current Financial Status report for 2015

The opening balance for 2015 was \$657. As presented above in the Budget Status for 2015, the DSM Common Fund was replenished by \$240,000 being equal to the amount of 2014's close out.

Income is made up of Common Fund country payments and interest income. Nine countries have so far paid their 2015 invoices (6 countries paid at the end of 2014 and 3 countries have paid in 2015). Thus, the total income during 2015 to-date is \$31, 915 with 6 countries left to pay their invoices for 2015. No specific problems are foreseen in receiving payment for the remaining 6 country invoices for 2015.

The timing of country payments into the Common Fund, and the difficulty in identifying which payments relate to what member countries is creating complications for budgeting and potentially masking the rate of depletion of the reserves. Taking a simple analysis of the member countries multiplied by their invoiced subscriptions we get a total planned income figure of \$128,000 for 2015. However, as some of these subscriptions were paid in the previous year the real figure for 2015 is more likely to be 79,915 by year-end. This has implications for the end-of-year balance. Further analysis is being done to ensure these revised estimates are correct and will be detailed in the end-of-year report at the next meeting. Further comment is made at the end of this report regarding how best to counter this issue in the future.

Expenses consist of DSM ETI operating expenses and financial expenses. Looking more closely at the sub-categories of the operating expenses:

- Executive Committee Support takes up the largest part of operating expenses, reaching \$34,086 on 2 September 2015. This is within budget at present, however, the total budget of \$60,000 is expected to be over-spent by the end of 2015 due to the significantly increased workload of the Executive Secretary during the year. This category includes labour, travel costs (two long-distance trips during the year) and costs for supporting the DSM ETI.
- Executive Committee Communication has spent \$972 on finalising the Communications Plan.
- A total of \$11,910 has been spent on the Advisor, and includes in-depth advice such as development of the DSM University, plans for Task ZERO and the future of the IEA DSM Energy Technology Initiative.
- A total of \$68,588 has been spent to date on information activities, which includes \$14,728 for the annual report, \$6,270 for spotlight newsletters, and \$46,586 for the DSM website. The amount is above the total combined budget of \$62,000 and is due to the development and launch of the new website on 1 July 2015. The Executive Committee Secretary has committed significant time to the preparation and launch of the website and clearing out the DSM database during the reporting period (approx. cost to date \$22,236). This has been essential to ensuring we have a new website with all the required information and archive material available and up-to-date.

- A total of \$210 has been spent on annual license renewal and \$585 on bank service charges.

As a result of the items highlighted above, the overall expenses have increased compared to 2014. The performance in 2015 is still within the budget limit of \$128,000 but is expected to be over-spent by the end of the year.

In order to overcome the difficulty in identifying receipts from member countries as raised above, please note:

- When a country has paid their invoice, Executive Committee members are requested to send a copy of their invoice along with other payment proof to Joe Miller [joe@accountaxenterprises.com](mailto:joe@accountaxenterprises.com) with copies to [anne.bengtson@telia.com](mailto:anne.bengtson@telia.com) and [paul@neri.org.nz](mailto:paul@neri.org.nz)
- Invoices will be sent out at the beginning of January 2016 (instead of November the year before) to help overcome the problem of seeing which year a payment should be allocated to. It is requested that all member countries make payment of these subscriptions promptly upon invoice.
- Beginning in January 2016, the subscription of \$11,000/per country/year will be invoiced in accordance with the decision to raise the Common Fund per country as agreed at the 45<sup>th</sup> Executive Committee meeting.

The 2016 income budget is based upon all subscriptions for the year being paid in that year, and the budgeted expenditure for 2016 matches the income. This budget will halt the depletion of reserves and allow us to carry forward the final balance from 2015 without further erosion of value.

### 3. Current Status of DSM Common Fund Payments by Country

This table shows current payment status for common fund for 5 years.

COUNTRY	2011	2012	2013	2014	2015
Australia	-	USD 2347	-	-	-
Austria*	☺	☺	☺	☺	☺
Belgium*	☺	☺	☺	☺	☺
Canada	☺	☺	-	-	-
Finland*	☺	☺	☺	☺	X
France*	☺	☺	☺	-	-
India*	☺	☺	☺	☺	X
Italy*	☺	☺	☺	☺	☺
Korea*	☺	☺	☺	☺	X
Netherlands*	☺	☺	☺	☺	☺
New Zealand*	☺	☺	☺	☺	X
Norway*	☺	☺	☺	☺	☺
Spain*	☺	☺	☺	☺	X
Sweden*	☺	☺	☺	☺	☺
Switzerland*	☺	☺	☺	☺	☺
UK*	☺	☺	☺	☺	☺
US*	☺	☺	☺	☺	X
RAP**	☺	☺	☺	Excused	Excused
ECI**			☺	☺	☺

\* : member country, \*\* : sponsor (2015)

#### **Countries which have not paid their 2015 invoice: X**

Finland (2015)  
 India (2015)  
 Korea (2015)  
 New Zealand (2015)  
 Spain (2015)  
 USA (2015)

Attachment #1-1) 2015 Bank Statement  
 Attachment #1-2) Calculation for expense based on 2015 bank statement  
 Attachment #2) IEA DSM 2015 General Ledger (Profit and Loss) Accountax  
 Attachment #3) 2015 Invoices

Attachment #1) 2015 Bank Statement

**2015 Bank Statement**

<b>Date</b>	<b>Description</b>	<b>Amount(\$)</b>	<b>Balance(\$)</b>	<b>Explanation</b>
2015-01-01	Opening Balance		\$657	Opening Balance
2015-01-02	Replenishment		\$240 000	Replenishment of IEA DSM Fund
2015-01-08	Annual Licensing Fee	(\$210)	\$239 790	Annual Licensing fee
2015-01-12	Bank Service Charge	(\$147)	\$239 643	Replenishment of IEA DSM Fund
2015-01-27	Leading Technologies	(\$10 362)	\$229 281	Leading Technologies 2013
2015-01-30	Weber Web	(\$6 641)	\$222 640	Weber Web
2015-02-02	Common Fund	\$7 970	\$230 610	<b>Austria</b>
2015-02-11	Bank Service Charge	(\$69)	\$230 541	Bank Service Charge
2015-02-17	Common Fund	\$7 975	\$238 516	<b>Italy</b>
2015-02-17	Leading Technologies	(\$5 752)	\$232 764	Leading Technologies 2113
2015-02-24	Sea Rotmann	(\$972)	\$231 792	Communications Plan
2015-03-11	Bank Service Charge	(\$97)	\$231 695	Bank Service Charge
2015-03-19	KM Group 2015-001	(\$7 015)	\$224 680	KM Group 2015-001
2015-04-13	FourFact AB (Hans Nilsson)	(\$11 910)	\$212 770	FourFact AB (Hans Nilsson)
2015-04-13	Common Fund	\$15 970	\$228 740	<b>Norway</b>
2015-04-13	Bank Service Charge	(\$15)	\$228 725	Bank Service Charge
2015-04-14	Weber Web	(\$6 641)	\$222 084	Weber Web
2015-04-28	Leading Technologies	(\$5 920)	\$216 164	Leading Technologies 2313
2015-04-28	Leading Technologies	(\$8 058)	\$208 106	Leading Technologies 2413
2015-05-06	KM Group 2015-002	(\$4 284)	\$203 822	KM Group 2015-002
2015-05-11	Bank Service Charge	(\$122)	\$203 700	Bank Service Charge
2015-06-01	Leading Technologies	(\$6 535)	\$197 165	Leading Technologies 2513
2015-06-11	Bank Service Charge	(\$15)	\$197 150	Bank Service Charge
2015-07-02	Weber Web	(\$11 068)	\$186 082	Weber Web
2015-07-03	KM Group 2015-003	(\$3 090)	\$182 992	KM Group 2015-003
2015-07-13	Bank Service Charge	(\$45)	\$182 947	Bank Service Charge
2015-07-15	Leading Technologies	(\$8 123)	\$174 824	Leading Technologies 2613
2015-08-11	Bank Service Charge	(\$75)	\$174 749	Bank Service Charge
2015-08-24	Leading Technologies	(\$4 946)	\$169 803	Leading Technologies 2213
2015-08-26	Leading Technologies	(\$7 765)	\$162 038	Leading Technologies 2713
2015-08-26	Leading Technologies	(\$7 476)	\$154 562	Leading Technologies 2813
	Income			
	Bank service charges			
	Expenditure			



Attachment #1-2) Calculation for expense based on 2015 bank statement

**Calculation for expenses based on 2015 bank statement**

Category	USD	Invoice	Total
ExCo support	\$4 522	Leading Technologies Inv. 2013	
	\$2 293	Leading Technologies Inv. 2113	
	\$4 214	Leading Technologies Inv. 2313	
	\$6 023	Leading Technologies Inv. 2413	
	\$2 329	Leading Technologies Inv. 2513	
	\$1 931	Leading Technologies Inv. 2613	
	\$4 287	Leading Technologies Inv. 2213	
	\$3 741	Leading Technologies Inv. 2713	
	\$4 746	Leading Technologies Inv. 2813	
	<b>\$34 086</b>		<b>\$34 086</b>
Advisor	\$11 910	FourFact AB	
	<b>\$11 910</b>		<b>\$11 910</b>
Annual report	\$5 084	Leading Technologies 2013	
	\$2 462	Leading Technologies 2113	
	\$7 015	KM Group 2015-001	
	\$168	KM Group 2015-002	
	<b>\$14 729</b>		<b>\$14 729</b>
Spotlight newsletter			
Task flyers	\$1 069	Leading Technologies 2313	
	\$4 116	KM Group 2015-002	
	\$3 090	KM Group 2015-003	
	<b>\$8 275</b>		<b>\$8 275</b>
Program website	\$756	Leading Technologies 2013	
	\$6 641	Weber Web	
	\$997	Leading Technologies 2113	
	\$6 641	Weber Web	
	\$637	Leading Technologies 2313	
	\$2 035	Leading Technologies 2413	
	\$4 206	Leading Technologies 2513	
	\$11,068	Weber Web	
	\$6 192	Leading Technologies 2613	
	\$659	Leading Technologies 2213	
	\$4 024	Leading Technologies 2713	
	\$2 730	Leading Technologies 2813	
	<b>\$46 586</b>		<b>\$46 586</b>
Communications Plan	<b>\$972</b>		<b>\$972</b>
<b>Operating expense</b>			<b>\$116 558</b>
Accounting Fees	\$0		\$0
Annual license renewal	\$210		\$210
Bank service charge	\$585		\$585
<b>Financial expense</b>			<b>\$0</b>
<b>Total expense</b>			<b>\$795</b>

Attachment #2) IEA DSM 2015 General Ledger (Profit and Loss) Accountax

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Cash Basis


IEA - Demand Side Management  
Profit & Loss Detail  
January 1 through September 2, 2015

Type	Date	Name	Memo	Paid Amount	Balance
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Gross Income</b>					
Deposit	01/21/15	Deposit	Deposit	240,000.00	240,000.00
Deposit	02/02/15	Deposit	Austria	7,970.00	247,970.00
Deposit	02/17/15	Deposit	Italy	7,975.00	255,945.00
Deposit	04/13/15	Deposit	Norway	15,970.00	271,915.00
<b>Total Gross Income</b>				<b>271,915.00</b>	<b>271,915.00</b>
<b>Total Income</b>				<b>271,915.00</b>	<b>271,915.00</b>
<b>Gross Profit</b>				<b>271,915.00</b>	<b>271,915.00</b>
<b>Expense</b>					
<b>Bank Service Charges</b>					
Check	01/12/15	Client Analysis Svc Chg		147.00	147.00
Check	02/11/15	Client Analysis Svc Chg		69.00	216.00
Check	03/11/15	Client Analysis Svc Chg		97.00	313.00
Check	04/13/15	Client Analysis Svc Chg		15.00	328.00
Check	05/11/15	Client Analysis Svc Chg		122.00	450.00
Check	06/11/15	Client Analysis Svc Chg		15.00	465.00
Check	07/13/15	Client Analysis Svc Chg		46.00	511.00
Check	08/11/15	Client Analysis Svc Chg		76.00	587.00
<b>Total Bank Service Charges</b>				<b>587.00</b>	<b>587.00</b>
<b>Consulting</b>					
Check	01/27/15	Leading Technologies		10,362.00	10,362.00
Check	01/30/15	Karl Weber		6,641.00	17,003.00
Check	02/17/15	Leading Technologies		5,752.00	22,755.00
Check	02/24/15	Dr Seva Plotmann		972.00	23,727.00
Check	03/19/15	KM Group		7,015.00	30,742.00
Check	04/13/15	Four Fact.A.S		11,910.00	42,652.00
Check	04/14/15	Karl Weber		6,641.00	49,293.00
Check	04/29/15	Leading Technologies		13,978.00	63,271.00
Check	05/06/15	KM Group		4,384.00	67,655.00
Check	06/01/15	Leading Technologies		6,535.00	74,190.00
Check	07/02/15	Karl Weber		11,068.00	85,258.00
Check	07/09/15	KM Group		3,090.00	88,348.00
Check	07/13/15	Leading Technologies		8,129.00	96,477.00
Check	08/24/15	Leading Technologies		4,946.00	101,423.00
Check	08/26/15	Leading Technologies		7,705.00	109,128.00
Check	08/28/15	Leading Technologies		7,476.00	116,604.00
<b>Total Consulting</b>				<b>116,604.00</b>	<b>116,604.00</b>

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09/02/15  
Cash Basis

IEA - Demand Side Management  
Profit & Loss Detail  
January 1 through September 2, 2015

Type	Date	Name	Memo	Paid Amount	Balance
License					
Check	01/09/15	Accounter Enterprises Inc		210.00	210.00
Total License				210.00	210.00
Total Expense				117,355.00	117,355.00
Net Ordinary Income				154,560.00	154,560.00
Net Income				154,560.00	154,560.00



Attachment #3) 2015 Invoices

## **2015 Invoices**

**1 January – 2 September**

**Leading Technologies AB**

c/o Anne Bengtson  
Liljeholmstorget 18 – 4tr  
117 61 Stockholm

Morse Associates Inc.  
236 Massachusetts Ave. NE  
Suite 605  
Washington D.C. 20002  
USA

Date: 2014-12-30

Invoice no: 20/13

Payment date: 2014-01-30

**IEA DSM Programme**

Labour - General ExCo support December	25@550 SEK	SEK	13,750
Website	10@550 SEK	SEK	5,500
Sending out e-mails to attend webinars	2 @550 SEK	SEK	1,100
Slideshare – DSM workshops	25 @550 SEK	SEK	13 750
Annual Report 2014 (incl. Task 20 and 21)	72@550 SEK	SEK	39 600
Ticket to Cape Town		SEK	6 634
Phone conference Karl and Sea		SEK	390
		<b>SEK</b>	<b>80, 724</b>
	1 USD 7,79		
	<b>TOTAL</b>	<b>USD</b>	<b>10, 362</b>

Calculated according to an hourly rate of 550 SEK and exchange rate at 7,792402 as of 30 December 2014 available from [www.exchangerate.com](http://www.exchangerate.com) (see copy below)

Displaying Period: 12-30-2014 - 12-30-2014

Date	U.S.A. - US Dollar - USD	Sweden - Swedish Krona - SEK
Dec-30-2014	1 Sweden - Swedish Krona - SEK 0.128330	1 U.S.A. - US Dollar - USD 7.792402

**Payable by wire to: Leading Technologies L.T. AB**

Bank Account no: 5398-10-0-22-61 Skandinaviska Enskilda Banken

**IBAN: SE695000000053981002261 SWIFT/BIC: ESSESESS**

ExCo Support 4522  
Annual Report 5084  
Website 756

10362

**Leading Technologies AB**

c/o Anne Bengtson  
Liljeholmstorget 18 – 4tr  
117 61 Stockholm

Morse Associates Inc.  
236 Massachusetts Ave. NE  
Suite 605  
Washington D.C. 20002  
USA

Date: 2015-01-31

Invoice no: 21/13

Payment date: 2015-02-28

**IEA DSM Programme**

Labour - General ExCo support January	25@550 SEK	SEK	13,750
Website	10@550 SEK	SEK	5,500
Sending out e-mails to attend webinars	4@550 SEK	SEK	1,100
Slideshare – DSM workshops	5@550 SEK	SEK	2,750
Annual Report 2014	2@550 SEK	SEK	1,100
Ordförrådet Desk Top Publisher (Annual Report)		SEK	19,219
Graphs for website	5@550 SEK	SEK	2,750
Task 3 - scanned book - Rumania	(EUR 13,64)	SEK	129
Postage book to Rumania		SEK	98
		<b>SEK</b>	<b>46,396</b>
	1 USD 8,26	USD	5,617
Mail Chimp		USD	135
	<b>TOTAL</b>	<b>USD</b>	<b>5752</b>

Calculated according to an hourly rate of 550 SEK and exchange rate at 8,267571 as of 30 January 2015 available from [www.exchangerate.com](http://www.exchangerate.com) (see copy below)

Displaying Period: 01-30-2015 - 01-30-2015

Date	U.S.A. - US Dollar - USD	Sweden - Swedish Krona - SEK
Jan-30-2015	1 Sweden - Swedish Krona - SEK 0.120955	1 U.S.A. - US Dollar - USD 8.267571

**Payable by wire to: Leading Technologies L.T. AB**

Bank Account no: 5398-10-0-22-61 Skandinaviska Enskilda Banken

IBAN: SE695000000053981002261 SWIFT/BIC: ESSESESS

ExCo Support	2293
Annual report	2462
Website	997
	<hr/>
	5752

**Leading Technologies AB**

c/o Anne Bengtson  
Liljeholmstorget 18 – 4tr  
117 61 Stockholm

Morse Associates Inc.  
236 Massachusetts Ave. NE  
Suite 605  
Washington D.C. 20002  
USA

Date: 2015-02-28

Invoice no: 22/13

Payment date: 2015-03-30

**IEA DSM Programme**

Labour - General ExCo support February	25@550 SEK	SEK	13,750
Website	10@550 SEK	SEK	5,500
Sending out e-mails to attend webinars	4@550 SEK	SEK	1,100
EUWP report	8@550 SEK	SEK	4,400
PMD Assembly Cape Town	30@550 SEK	SEK	16,500
		<b>SEK</b>	<b>41,250</b>
	1 USD 8,34	USD	4,946
	<b>TOTAL</b>	<b>USD</b>	<b>4,946</b>

Calculated according to an hourly rate of 550 SEK and exchange rate at 8,344247  
as of 28 February 2015 available from [www.exchangerate.com](http://www.exchangerate.com) (see copy below)

**Displaying Period: 02-27-2015 - 02-27-2015**

Date	U.S.A. - US Dollar - USD	Sweden - Swedish Krona - SEK
	/	/
	1 Sweden - Swedish Krona - SEK	1 U.S.A. - US Dollar - USD
Feb-27-2015	0.119843	8.344247

**Payable by wire to: Leading Technologies L.T. AB**

Bank Account no: 5398-10-0-22-61 Skandinaviska Enskilda Banken

**IBAN: SE695000000053981002261 SWIFT/BIC: ESSESESS**

ExCo Support 4287  
Website 659  
            
4946:-

**Leading Technologies AB**

c/o Anne Bengtson  
Liljeholmstorget 18 – 4tr  
117 61 Stockholm

Morse Associates Inc.  
236 Massachusetts Ave. NE  
Suite 605  
Washington D.C. 20002  
USA

Date: 2015-03-30

Invoice no: 23/13

Payment date: 2015-04-30

**IEA DSM Programme**

Labour - General ExCo support	25@550 SEK	SEK	13,750	1593 ✓
March				
Website	10@550 SEK	SEK	5,500	637
Sending out e-mails to attend webinars	4@550 SEK	SEK	1,100	127 ✓
Attendance ExCo meeting Cape Town	14@550 SEK	SEK	7,700	892 ✓
Attendance DUE (31 March – 1 April)	11@550 SEK	SEK	6,050	701 ✓
Brochure/Layout B&M Design		SEK	4,750	550 ✓
Brochure printing		SEK	3,838	444 ✓
Hotel Cape Town (1 ZAR = 1,39 SEK)		SEK	4,546	527 ✓
CPUT meeting expenses (1 ZAR = 1,39 SEK)		SEK	1,295	150 ✓
CPUT copying Task 24 and DSMU flyers		SEK	647	75 ✓
Beverages Operating Agent Meeting 25 March		SEK	103	12 ✓
Travel to and from Airport Stockholm		SEK	637	74 ✓
Taxi Cape Town		SEK	72	8 ✓
Meals while in Cape Town		SEK	786	94 ✓
Additional phone costs		SEK	312	36 ✓
		SEK	51,086	
	1 USD 8,63	USD	5,920	
<b>TOTAL</b>		USD	5,920	

Calculated according to an hourly rate of 550 SEK and exchange rate at 8,630700 as of 30 March 2015 available from [www.exchangerate.com](http://www.exchangerate.com) (see copy below)

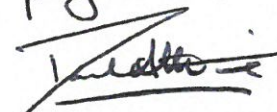
Date	U.S.A. - US Dollar - USD	Sweden - Swedish Krona - SEK
Mar-31-2015	0.115865	8.630700

Payable by wire to: **Leading Technologies L.T. AB**  
Bank Account no: 5398-10-0-22-61 Skandinaviska Enskilda Banken  
IBAN: SE695000000053981002261 SWIFT/BIC: ESSESESS

ExCo Support 4214  
 Brochure 1069  
 Website 637  


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 5920

Approved for  
 payment.  
  
 PARATKINS  
 22/4/15



*Box*

**BJÖRKMAN & MITCHELL DESIGN**

Björkman & Mitchell AB • Sveavägen 98, 4 tr. • 113 50 Stockholm Sweden • +46-8-702 23 67

**FAKTURA**

Org. nr 55 64 03-84 86  
Bankgiro 569-6992

Leading Technologies  
Box 47096  
100 74 Stockholm

nr 3442  
2015-03-23  
Er ref: Anne Bengtson

**Produktion mapp**

4 h x kr 950	3.800:-
Moms	950:-
Att betala	<hr/> 4.750:-

Betalas in på bankgiro 569-6992  
Björkman & Mitchell AB innehar F-skattesedel.  
Betalas inom 30 dagar, dröjsmålsränta 2% per månad



Betalt.

## Faktura

Faktura nr 1255199 Datum 2015-03-18 Kundnr 446746 Sid nr 1

Betalare ref: Anne Bengtson  
Fakturamärkning:

Fakturaadress  
Leading Technologies L.T. AB

Box 47096  
100 74 STOCKHOLM

Arbetsorder	Orderdatum	Rekvisition	Beställare	Best. ref
466237	2015-03-17	466237	Borg & Co	Klas Björkman

Art.nr	Benämning	Format	Rekv.nr	Filer	Omg.	Antal	Pris	Belopp 1	Rab %	Belopp
160	Offertmapp Digitaltryckt	A4		1	100	100	25,00	2 500		2 500,00
551	Digitaltryck specialeffekt	A4		1	100	100	3,20	320		320,00
911	Leverans per bud Zon 1			1	1	1	200,00	200		200,00
	S:a			1		200				3 020,00
	Faktureringsavgift									50,00

Summa exkl. fakturaavg. 3 020,00  
Merv. skatt 25 % 767,50  
Öresutjämning 0,50

**Att betala SEK 3 838,00**

Momsreg.nr/VAT-nr  
SE556179278801

Dröjsmålsränta debiteras med 10.00 %  
efter förfallodatum 2015-04-07

Omdebiteringsavg. vid ändring av betalare 250 kr

ABA Kopiering AB Sveavägen 166 Tel: 08-441 95 00 Bankgiro:679-3202 Org nr 556179-2788 F-Skattebevis finns  
www.aba.nu 113 46 STOCKHOLM Fax: 08-441 95 05 SWIFT: Swedsess IBAN: SE0980000832799934807588 Ev. anmärkingar inom 14 dagar

Vid utebliven betalning från angiven betalare är beställaren betalningsansvarig

BEST WESTERN CAPE SUI  
 2015/03/25 13:32:58  
 TT:VX67007 AB:100 VC:4.4.9  
 M:000000002937026  
 U:000000G7

**Suites**

Corner of De Villiers and Constitution St  
 Cape Town  
 Western Cape, South Africa  
 8002  
 www.capesuites.co.za

N:1390 TSN:4684  
 Credit  
 P:375703XXXXXXXX4001  
 D:15/03/25 T:13:32:45

ites.co.za

**Tax Invoice**  
 Reference No. 78523  
 Invoice No. 32998

AID: A00000025010001  
 TSI: F000  
 TVR: 0000000000  
 AC: 37AC0052FFA66EF5  
 American Express  
 ICC: 121101 - 161031

Purchase R6320.00  
 TOTAL R6320.00

Tax No. :  
 Voucher : DSM IA

Tel :  
 Fax :  
 Cell :  
 Email :

Arrival Date : Wednesday 25 March 2015 No of Rooms : 1 No of Adults : 1  
 Departure Date : Thursday 02 April 2015 No of Children : 0

Date	Description	Price (Excl)	Levy (Excl)	VAT	Total Price
25/03/2015	Rack less 20% 1 @ R790.00	692.98	0.00	97.02	790.00
26/03/2015	Rack less 20% 1 @ R790.00	692.98	0.00	97.02	790.00
27/03/2015	Rack less 20% 1 @ R790.00	692.98	0.00	97.02	790.00
28/03/2015	Rack less 20% 1 @ R790.00	692.98	0.00	97.02	790.00
29/03/2015	Rack less 20% 1 @ R790.00	692.98	0.00	97.02	790.00
30/03/2015	Rack less 20% 1 @ R790.00	692.98	0.00	97.02	790.00
31/03/2015	Rack less 20% 1 @ R790.00	692.98	0.00	97.02	790.00
01/04/2015	Rack less 20% 1 @ R790.00	692.98	0.00	97.02	790.00
25/03/2015	Credit Card - American Express	-6 320.00		0.00	-6 320.00
<b>Balance</b>					<b>0.00</b>
<b>Sales Excl</b>					<b>5 543.86</b>
<b>Expenses Excl</b>					<b>0.00</b>
<b>VAT</b>					<b>776.14</b>
<b>Sub - Total</b>					<b>6 320.00</b>
<b>Payments</b>					<b>-6 320.00</b>
<b>Balance</b>					<b>0.00</b>

Each Best Western® branded hotel is independently owned and operated. Did you enjoy your stay? Tell us more! Visit BWFeedback.com to earn 250 Best Western Rewards® Poir

**Banking Details**  
 Account Holder : Ma-Afrika Hotels (Pty) Ltd T/A Best Western Cape Suites Hotel  
 Bank Name : Standard Bank Ltd  
 Branch : Stellenbosch  
 Branch Code : 050610  
 Account Number : 06 316 869 3  
 Swift Code : SBZAJJ

**Cancellation Policy**  
 No verbal cancellations of reservations will be accepted.



PO Box 652, Cape Town, 8001  
 tel: (+27 21) 460 3660; fax: (+ 27 21) 460 3728  
 email: due@cput.ac.za

## TAX INVOICE

Vat Registration Number: 4040164487

Date: 10 March 2015

Liljeholmstorget 18 4tr 11761  
 Stockholm

Ms Anne Bengston

VAT No

**IEA DSM Meeting March 2015**  
**Meeting Expenses: 26 - 27 March 2015**

Invoice Number DSM 005

Quantity	Description	Unit Price	Total
1	Arrangements for the IEA DSM Executive Meeting for Ms Anne Bengston		R 1 800
	Payments received (Thank you):		R 0
	<b>Net due</b>		<b>R 1 800</b>

Note:

- Please always refer to Invoice no DSM 005 when making payment

1211581

000000000  
 A. BENGTSON

DATE	10-MAR-2015
RECEIPT No.	1211581

CASHIER : TANJA  
 METHOD OF PAYMENT : DS CARD

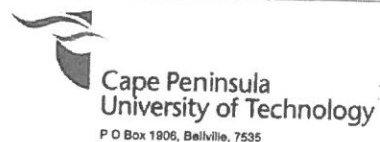
### OFFICIAL RECEIPT WITHOUT PREJUDICE

MILLIONS	HUNDRED THOUSANDS	TEN THOUSANDS	THOUSANDS	HUNDREDS	TENS	UNITS	CENTS	AMOUNT
ZERO	ZERO	ZERO	ONE	EIGHT	ZERO	ZERO	00	1 800 00

SUNDRY INCOME (RECEIPT)

IEA DSM MEETING

CT 6LA 24718000



THANK YOU - DANKIE

1180733

A. Bengtson

DATE	31-03-15
RECEIPT No.	

CASHIER : Tanya  
METHOD OF PAYMENT : CHEQUE

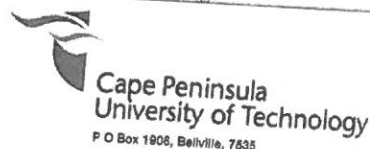
Forms Media Independent (Africa) Tel: (021) 386 2423 RW1710

OFFICIAL RECEIPT WITHOUT PREJUDICE								
MILLIONS	HUNDRED THOUSANDS	TEN THOUSANDS	THOUSANDS	HUNDREDS	TENS	UNITS	CENTS	AMOUNT
								900.00

DUE - COLOUR COPIES

2471-55006  
Ms Anne Bengtson

*[Signature]*



VAT No

**DUE CONFERENCE 2015**  
**Domestic Use of Energy Conference: 30 March – 1 April 2015**

Quantity	Description	Unit Price	Total
1	300 Colour Photocopies for Ms Anne Bengtson <small>Early/ Ed/D/15043 AMELU/ IEEU/ SAAE/ SAIEE/ SAAE/ SESSA/</small>		R 900.00
	Payments received (Thank you):		R 0.00
	<b>Net due</b>		<b>R 900.00</b>

Note:

- Bank details:  
 Account Name: Cape Peninsula University of Technology  
 Bank Name: ABSA BANK  
 Branch Name: PUBLIC SECTOR BRANCH  
 Branch Code: 631 609  
 Account Number: 01162510521  
 Reference Number: 2471 55006  
 Swift code of bank: (for international bank transfers): ABSA ZA JJ
- Cheques to be made payable to: Cape Peninsula University of Technology and mail to the above address.
- Conference fees are payable before or on **16 March 2015**.

A copy of the deposit slip should be faxed to (+27 21) 460-3728 or Emailed to due@cput.ac.za

# Operating Agents Meeting

**BEST WESTERN CAPE SU**

**PRO-FORMA INVOICE**

Vat Reg. No. 42201155859  
Tel. No. 021 461 0727  
FAX: 021 462 4389  
info@capesuites.co.za

DATE : 25/03/2015 18:30  
WAITER : MIMI (100)  
TABLE : 001 Covers: 1

ITEM	QTY	PRICE	VALUE
Filter coffee	1	14.00	14.00
Windhoek Lager	4	1.00	80.00
Gls of white wi	2	25.00	50.00

VAT @ 14.00% (included): 17.68

**Bill Total 144.00**

Tip: \_\_\_\_\_

Total: \_\_\_\_\_

Room: 143

Signature: ABN

\*\* Powered by PILOT SOFTWARE \*\*

# ArlandaExpress

A-Train AB  
 Box 130, 101 22 Stockholm  
 556500-3745  
 Kundtjänst / Customer Service: 0771-720 200  
 www.arlandaexpress.com

## Kvitto / Receipt

1 Vuxen Enkel 280,00

**TOTAL** SEK 280,00  
 incl 6,00% Moms / VAT 15,85

## KORTTRANSAKTION

HANDELSBANKEN  
 Butiksnr: 30059935  
 Termid: 7320080100060780  
 2015-03-24

09:37

## KÖP

SEK: 280,00  
 Varav moms: 15,85

**TOTALT:** SEK 280,00

Personlig kod  
 \*\*\*\* \* 6861

Giltigt tom:

VISA

Ca 1 5 000 SHB 30 658674

Ref.nr:000607804757

AID: A000000003101000

TVR: 0000000000

TSI: F800

SPARA KVITTOT  
 KUNDENS KOPIA

2015-03-24 09:37

KIMI DTM32

Gäller ej som biljett  
 Not valid as a ticket

**20 MIN**  
 ARLANDA EXPRESS

STOCKHOLM < > ARLANDA

Enkel  
 Biljett  
 Vuxen

SEK 280,00  
 Inkl 6,00% MOMS 15,85

Giltig 1 månad från  
 2015-03-24 09:37

DTM32 908766  
 \*\*\*\*\*6861

**20 MIN**  
 ARLANDA EXPRESS

**TAXI**  
**STOCKHOLM**  
**150000**

www.taxistockholm.se

**KVITTO**  
 NR: 013581-01  
 KONTANT/CASH

## TAXI INFORMATION

TAXINUMMER: 001148  
 REGNR: MMP 772  
 FÖRARE: 501051

BYD TAXI AB  
 STIGTONTURGEN 3  
 SE-125 40 ALUSJÖ  
 ORG. NR: 556361-6755  
 TAXM. KONST: 24682  
 PLOMB: 2015-03-12 14:14

## BETALFORM

BOKN. NR: 92829800

## RESE INFORMATION

START: 2015-03-24 09:10  
 SLUT: 2015-03-24 09:34  
 TIDSÅTGÅNG: 00:23  
 KÖRSTRÄCKA: 6.6 KM  
 varav framkörning: 0.9 KM

STARTAUGIFT: 45.00 KR  
 TARIFF 2  
 5.708km 18:57min 193.15 KR

## BETALINFORMATION

TX. PRIS: 238.00 KR  
**SUMMA: 238.00 KR**  
 MOMS NETTO  
 6.00%: 224.53 13.47 KR

## TARIFF

TAXINUM	TYP	STARTAUG.	KR/KM	KR/TIM
F - FRAM	S	45.00	0.00	0.00
TARIFF 2	S	45.00	8.20	445.00

TYP S: UAG- OCH TIDDEBIT, B: UAG- ELLER TIDDEBIT

KS:e49d

KUNDERCENTER  
 08 - 728 27 00  
 kund@taxistockholm.se  
 Tack och välkommen åter!

Biljettnr: 051334

**Flygbussarna**  
AIRPORT COACHES

Org.nr: 556401-0055

2015-04-02 13:53:07

L: 984 423:0  
G300045 6035

ARLANDA AIRPORT

LILJEHOLMEN

Enkelbiljett  
1 Vuxen

Pris: 119,00  
Varav moms: 6,74 SEK

Påbörjad biljett  
återlöses ej  
Trevlig resa!

B A B S

IAC FLYGBUSSARNA AIRPO  
STOCKHOLM  
SE-111 64 STOCKHOLM  
0771-51 52 52  
Org.nr 556401-0055

Swedbank Babs  
Butiksnr: 9178427  
Term-ID: 46204239  
Kassönr: 423  
2015-04-02 13:52

KÖP

SEK 119,00

TOTALT: \*\*\*\*119,00

VISA  
\*\*\*\*\*6861

C/I 5 000 SWE 543 928871  
REF: 462042395321  
AID: A0000000031010  
IVR: 0080000000  
ISI: F800

SPARA KVITTOT  
KUNDENS EXEMPLAR



TAX INVOICE-CASH SALE  
BELASTINGFAKTUUR-KONTANTVERKOPE

Date  
Datum 25/03/15 <sup>57</sup>

Supplied by  
Verskaf deur  
Address  
Adres

V.A.T. Reg. No.  
B.T.W. Reg. Nr.

<i>J.S.F TAXI</i>			
<i>[Signature]</i>			
PAID/BETAAL J.D.16CS		V.A.T. inclusive % B.T.W. ingesluit	
		<small>Delete as applicable Skrap waar nie van toepassing nie</small> TOTAL TOTAAL	R100 00

Meals while in Cape Town

I had most of my meals at the Brasserie at the hotel.  
Sometimes I paid by creditcard, sometimes cash  
Usually ate Lambchops R105 and a glas of wine R18 - bottle of water R20

<b>Date</b>	<b>Where</b>	<b>Sum</b>
25 March Dinner	Brasserie	R 133
26 March Lunch	CPUT	-
26 March Dinner	Brasserie	R133
27 March Lunch	CPUT	-
28 March Lunch	Langa Township	R20 (yes ONLY R20)
28 March Dinner	Brasserie	R133
29 March Lunch	Waterfront	R200
29 March Dinner	Brasserie	R133
30 March Lunch	Brasserie	R78
31 March Dinner	Brasserie	R133
1 March Lunch	CPUT	-
1 March Dinner	Brasserie	R133
2 March Lunch	CPUT	-
<b>Total</b>		<b>R 1093</b>



## Specifikation

Faktura-/OCR-nr: 35136806151  
(anges vid betalning)

Fakturadatum: 2015-04-17

070-7818501 (forts)

### Abonnemang Jobbmobil Multi 5GB TFA

Trafikperiod 150113 - 150413

	Oppn avg/minutavg	Antal	Tim min sek	Kr exkl moms
Luxemburg. Alla dagar, dygnet runt <sup>1</sup>	0,65 /0,99	10	19:31	31,25
Nederländerna. Alla dagar, dygnet runt <sup>1</sup>	0,65 /0,99	2	17:45	20,11
Norge. Alla dagar, dygnet runt <sup>1</sup>	0,65 /2,29	27	1:36:24	269,45
Storbritannien. Alla dagar, dygnet runt <sup>1</sup>	0,65 /0,99	1	1:38	2,63
USA. Alla dagar, dygnet runt <sup>1</sup>	0,65 /0,99	3	0:29	4,92
<b>Meddelandetjänster</b>				
Sms till Telias abonnemang				
Alla dagar, dygnet runt	0,00 per sms	3		0,00
Sms till övriga svenska abonnemang				
Alla dagar, dygnet runt	0,00 per sms	1		0,00
Sms till utländska abonnemang				
Nederländerna. Alla dagar, dygnet runt	1,49 per sms	4		5,96
Norge. Alla dagar, dygnet runt	1,49 per sms	179		266,71
Storbritannien. Alla dagar, dygnet runt	1,49 per sms	8		11,92
Mms till Telias abonnemang				
Alla dagar, dygnet runt	0,00 per mms	3		0,00
Mms till övriga svenska abonnemang				
Alla dagar, dygnet runt	0,00 per mms	1		0,00
Mms till utländska abonnemang				
Norge. Alla dagar, dygnet runt	1,65 per mms	5		8,25
<b>Datatrafik</b>				
Jobbsurf Multi 5 GB				
Alla dagar, dygnet runt	0,00 per MB	2 796,37		0,00
<b>Samtal i utlandet</b>				
I utlandet, ringda samtal <sup>3</sup>				
Sydafrika (MTN)		5	8:03	76,67
I utlandet, mottagna samtal <sup>3</sup>				
Sydafrika (MTN)		3	2:00	15,96
<b>Meddelandetjänster i utlandet</b>				
Sms i utlandet <sup>4</sup>				
Förenade Arabemiraten (Etsalat)		13		10,15
Sydafrika (MTN)		88		164,64
<b>Datatrafik i utlandet</b>				
I utlandet, datatrafik <sup>5</sup>				
Sydafrika (MTN)		1,36		54,61
<b>Summa trafikavgifter Jobbmobil Multi 5GB TFA</b>				<b>1 110,82</b>

312:-



## Specifikation

Faktura-/OCR-nr: 35136806151  
(anges vid betalning)

Fakturadatum: 2015-04-17

072-2241450 (forts)

### Trafikavgifter

#### Abonnemang Datasim

Trafikperiod 150113 - 150412

#### Datatrafik

Jobbsurf Multi 5 GB

Alla dagar, dygnet runt

Oppn avg/minutavg	Antal	Tim.min sek	Kr exkl moms
0,00 per MB	11 520,74		0,00
<b>Summa trafikavgifter Datasim</b>			<b>0,00</b>

070-7818501

	Mån avg	Kr exkl moms
150401 - 150630 Avgift Jobbmobil Multi 5GB TFA	479,00	1 437,00
Trafikavgifter		1 110,82
Förmedlade tjänster		45,60
<b>Summa: 070-7818501</b>		<b>2 593,42</b>

### Trafikavgifter

#### Abonnemang Jobbmobil Multi 5GB TFA

Trafikperiod 150113 - 150413

#### Samtal

	Oppn avg/minutavg	Antal	Tim.min sek	Kr exkl moms
Till Telias mobilabonnemang				
Alla dagar, dygnet runt <sup>1</sup>	0,00 /0,00	27	49:39	0,00
Till mobilsvar				
Alla dagar, dygnet runt <sup>1</sup>	0,00 /0,00	1	0:06	0,00
Till övriga svenska mobilabonnemang				
Alla dagar, dygnet runt <sup>1</sup>	0,00 /0,00	59	1:20:47	0,00
Till fasta telenatet				
Alla dagar, dygnet runt <sup>1</sup>	0,00 /0,00	46	2:36:16	0,00
Till utlandet <sup>2</sup>				
Österrike. Alla dagar, dygnet runt <sup>1</sup>	0,65 /0,99	6	5:05	11,82
Belgien. Alla dagar, dygnet runt <sup>1</sup>	0,65 /0,99	1	2:16	3,62
Estland. Alla dagar, dygnet runt <sup>1</sup>	0,65 /2,69	1	1:41	6,03
Frankrike. Alla dagar, dygnet runt <sup>1</sup>	0,65 /0,99	1	0:30	1,64
Irland. Alla dagar, dygnet runt <sup>1</sup>	0,65 /0,99	5	1:13:09	78,49
Kanada. Alla dagar, dygnet runt <sup>1</sup>	0,65 /0,99	1	19:20	20,45
Kroatien. Alla dagar, dygnet runt <sup>1</sup>	0,65 /0,99	12	21:12	35,52
Kroatien. Alla dagar, dygnet runt <sup>1</sup>	0,65 /2,69	2	1:31	6,68
Luxemburg. Alla dagar, dygnet runt <sup>1</sup>	0,65 /2,69	1	0:14	3,34



367173 - 114183 -

**Leading Technologies AB**

c/o Anne Bengtson  
Liljeholmstorget 18 – 4tr  
117 61 Stockholm

Morse Associates Inc.  
236 Massachusetts Ave. NE  
Suite 605  
Washington D.C. 20002  
USA

Date: 2015-04-26

Invoice no: 24/13

Payment date: 2015-05-15

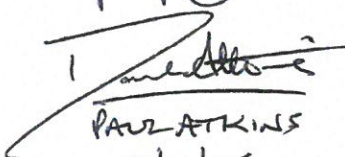
**IEA DSM Programme**

Labour - General ExCo support April	25@550 SEK	SEK	13,750	1590 ✓
Sending out e-mails to attend webinars	4@550 SEK	SEK	1,100	127 ✓
Minutes Cape Town	53@550 SEK	SEK	29,150	3370 ✓
Yearly Store Room fee		SEK	4,800	555 ✓
Website Update	32@550 SEK	SEK	17,600	2035 ✓
Update PPG in new template	6@550 SEK	SEK	3,300	381 ✓
		SEK	69,700	
	1 USD 8,65	USD	8,058	
<b>TOTAL</b>		USD	8,058	

Calculated according to an hourly rate of 550 SEK and exchange rate at 8,630700  
as of 24 April 2015 available from [www.exchangerate.com](http://www.exchangerate.com) (see copy below)

Date	U.S.A. - US Dollar - USD	Sweden - Swedish Krona - SEK
Apr-24-2015	1 Sweden - Swedish Krona - SEK	1 U.S.A. - US Dollar - USD
	0.115569	8.652864

**Payable by wire to: Leading Technologies L.T. AB**  
Bank Account no: 5398-10-0-22-61 Skandinaviska Enskilda Banken  
IBAN: SE695000000053981002261 SWIFT/BIC: ESSESESS

Approved for payment  
  
PAUL ATKINS  
22/4/15

Ex Co support 6023  
Website 2035  

---

8058

## Hyreskontrakt för extra förråd

Undertecknade har träffat följande hyresavtal:

Hyresvärd	Brf Liljeholmens Port		Organisationsnummer	769611-6750
Hyresgäst	Anne Bengtsson		Lägenhetsnummer	2261
Lokalens adress m m	Kommun	Fastighetsbeteckning		
	Stockholm	Karet 2		
	Gata			Förråd nummer
	Liljeholmstorget 4, plan -1, 117 61 Stockholm			9:16 A
Lokalens skick och användning	Lokalen uthyrs, om inte annat anges, i befintligt skick för att användas till: Icke kommersiell förvaring. Brandfarliga eller explosiva varor får inte förvaras i förrådet.			
Lokalens storlek och omfattning	Lokalen omfattar ca 8 kvm och är belägen i källarplan, rum 9:16.			
Hyrestid	Från och med 2011-04-01 till och med 2011-06-30.			
Uppsägning och förlängning	Uppsägning ska ske skriftligen minst en (1) månad före hyrestidens utgång. I annat fall är kontraktet förlängt med tre (3) månader varje gång. Villkor för förlängning är att hyres- gästen fortfarande är medlem i Brf Liljeholmens Port.			
Hyra	Kronor 4.800 per år.			
Hyrans betalning	Hyran erläggs utan anfordran i förskott senast sista vardagen före varje kalenderkvartals början genom insättning på PlusGiro 4895703-9 eller Bankgiro 5281-6444.			
Ränta, betalnings- påminnelse	Vid försenad hyresbetalning skall hyresgästen erlägga dels ränta enligt räntelagen, dels ersättning för skriftlig betalningspåminnelse enligt lagen om ersättning för inkassokostnader m m. Ersättning för påminnelse utgår med belopp som vid varje tillfälle gäller enligt förordningen om ersättning för inkassokostnader mm.			
Nedsättning av hyra	Hyresgästen har inte rätt till nedsättning av hyran för tid då hyresvärderna utför sedvanligt underhåll av den förhyrda lokalen eller fastigheten eller låter utföra arbete för att sätta lägenheten i avtalat skick eller annat arbete som särskilt anges i avtalet.			
Särskilda bestämmelser	Hyresgästen har inte rätt att göra några ingrepp eller förändringar i lokalen utan hyresvärdens godkännande.			
Underskrifter	Detta kontrakt, som inte utan särskilt medgivande får inskrivas, har upprättats i två likalydande exemplar, av vilka parterna tagit var sitt. Tidigare avtal mellan parterna avseende denna lokal upphör att gälla från och med detta avtals ikraftträdande.			
	Ort/datum		Ort/datum	
	Stockholm 23/3-11		Stockholm 2011-03-20	
Hyresvärd		Hyresgäst		
Roger Elvström Liljeholmens Port		Anne Bengtsson		

**Leading Technologies AB**

c/o Anne Bengtson  
Liljeholmstorget 18 – 4tr  
117 61 Stockholm

Morse Associates Inc.  
236 Massachusetts Ave. NE  
Suite 605  
Washington D.C. 20002  
USA

Date: 2015-05-30

Invoice no: 25/13

Payment date: 2015-06-15

**IEA DSM Programme**

Labour - General ExCo support May	25@550 SEK	SEK	13,750
Sending out e-mails to attend webinars	4@550 SEK	SEK	2,200
Website Update	37@550 SEK	SEK	20,350
- Formatting articles			
- Update EGRD			
- Articles from newsletters			
- Affiliates			
- Participation			
- Uploading files and images			
Preparation Tasks 1 – 15 for website	28@550 SEK	SEK	15,400
Update long steps to join	2 @550 SEK	SEK	1,100
Task package	2@550 SEK	SEK	1,100
PPT joining the Agreement	3@550 SEK	SEK	1,650
		<b>SEK</b>	<b>55,550</b>
	1 USD 8,50	USD	6,535
	<b>TOTAL</b>	<b>USD</b>	<b>6,535</b>

Calculated according to an hourly rate of 550 SEK and exchange rate at 8,507905 as of 29 May 2015 available from [www.exchangerate.com](http://www.exchangerate.com) (see copy below)

Date	U.S.A. - US Dollar - USD	Sweden - Swedish Krona - SEK
	1 Sweden - Swedish Krona - SEK	1 U.S.A. - US Dollar - USD
May-29-2015	0.117538	8.507905

**Payable by wire to: Leading Technologies L.T. AB**  
Bank Account no: 5398-10-0-22-61 Skandinaviska Enskilda Banken  
IBAN: SE695000000053981002261 SWIFT/BIC: ESSESESS

Ex Co support 2329  
Website 4206  

---

6535

**Leading Technologies AB**

c/o Anne Bengtson  
Liljeholmstorget 18 – 4tr  
117 61 Stockholm

Morse Associates Inc.  
236 Massachusetts Ave. NE  
Suite 605  
Washington D.C. 20002  
USA

Date: 2015-06-30

Invoice no: 26/13

Payment date: 2015-07-15

**IEA DSM Programme**

Labour - General ExCo support June	25@550 SEK	SEK	13,750
Sending out e-mails to attend webinars	4@550 SEK	SEK	2,200
Website Update	93@550 SEK	SEK	51,150
- Categorizing 1785 files			
- Revising 21 Completed Tasks			
- Linking reports to Completed Tasks			
- ExCo list update on webb			
- DSM University page			
		SEK	67,100
	1 USD 8,26	USD	8,123
	<b>TOTAL</b>	USD	<b>8,123</b>

Calculated according to an hourly rate of 550 SEK and exchange rate at 8,260816 as of 30 June 2015 available from [www.exchangerate.com](http://www.exchangerate.com) (see copy below)

Date	U.S.A. - US Dollar - USD /	Sweden - Swedish Krona - SEK /
	1 Sweden - Swedish Krona - SEK	1 U.S.A. - US Dollar - USD
Jun-30-2015	0.121053	8.260816

Payable by wire to: **Leading Technologies L.T. AB**

Bank Account no: 5398-10-0-22-61 Skandinaviska Enskilda Banken

IBAN: SE6950000000053981002261 SWIFT/BIC: ESSESESS

ExCo support 1931  
Website 6192  

---

8123



**Leading Technologies AB**

c/o Anne Bengtson  
Liljeholmstorget 18 – 4tr  
117 61 Stockholm

Morse Associates Inc.  
236 Massachusetts Ave. NE  
Suite 605  
Washington D.C. 20002  
USA

Date: 2015-07-31

Invoice no: 27/13

Payment date: 2015-08-15

**IEA DSM Programme**

Labour - General ExCo support July	25@550 SEK	SEK	13,750
Website Update - Categorizing public/private files - Sorting publications - Member Publication	63@550 SEK	SEK	34,650
Clearing bounces for Mail Chimp	32@550 SEK	SEK	17,600
		<b>SEK</b>	<b>66,000</b>
Mail Chimp	1 USD 8,61	USD	7,665
		USD	100
	<b>TOTAL</b>	<b>USD</b>	<b>7,765</b>

Calculated according to an hourly rate of 550 SEK and exchange rate at 8,617990 as of 31 July 2015 available from [www.exchangerate.com](http://www.exchangerate.com) (see copy below)

Date	U.S.A. - US Dollar - USD /	Sweden - Swedish Krona - SEK /
	1 Sweden - Swedish Krona - SEK	1 U.S.A. - US Dollar - USD
Jul-31-2015	0.116036	8.617990

**Payable by wire to: Leading Technologies L.T. AB**

Bank Account no: 5398-10-0-22-61 Skandinaviska Enskilda Banken

**IBAN:** SE695000000053981002261 **SWIFT/BIC:** ESSESESS

Exco support 3741  
Website 4024  

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7765

**Leading Technologies AB**

c/o Anne Bengtson  
Liljeholmstorget 18 – 4tr  
117 61 Stockholm

Morse Associates Inc.  
236 Massachusetts Ave. NE  
Suite 605  
Washington D.C. 20002  
USA

Date: 2015-08-26

Invoice no: 28/13

Payment date: 2015-09-15

**IEA DSM Programme**

Labour - General ExCo support August	25@550 SEK	SEK	13,750
Website Update - Categorizing public/private files - Sorting publications - Member Publications	42@550 SEK	SEK	23,100
Clearing bounces for Mail Chimp	48@550 SEK	SEK	26,400
		<b>SEK</b>	<b>63,250</b>
	1 USD 8,46	USD	7,476
	<b>TOTAL</b>	<b>USD</b>	<b>7,476</b>

Calculated according to an hourly rate of 550 SEK and exchange rate at 8,466095 as of 26 August 2015 available from [www.exchangerate.com](http://www.exchangerate.com) (see copy below)

Date	U.S.A. - US Dollar - USD /	Sweden - Swedish Krona - SEK /
	1 Sweden - Swedish Krona - SEK	1 U.S.A. - US Dollar - USD
Aug-26-2015	0.118118	8.466095

**Payable by wire to: Leading Technologies L.T. AB**

Bank Account no: 5398-10-0-22-61 Skandinaviska Enskilda Banken

IBAN: SE6950000000053981002261 SWIFT/BIC: ESSESESS

ExCo support 4746  
Website 2730  

---

7476

# KMGroup

Pamela Murphy  
9131 S. Lake Shore Drive  
Cedar, MI 49621  
Phone 1.231.620.0634

DATE: March 10, 2015  
INVOICE #: 2015-001  
FOR: IEA DSM  
Programme

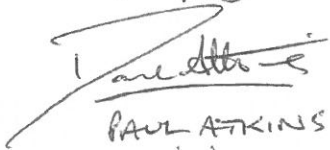
**Bill To:**  
Rob Kool  
Netherlands Enterprise Agency  
Catharijnesingel 59  
PO Box 8242  
3503 RE Utrecht  
The Netherlands

Paul Atkins  
Chief Executive  
National Energy Research Institute  
New Zealand

DESCRIPTION	AMOUNT
<b>DSM 2014 Annual Report</b>	
Printing	5,654.04
Mailing - UPS	170.24
Mailing - International Mail Service	765.45
Labor	425.00
<b>TOTAL</b>	<b>\$ 7,014.73</b>

Please make check payable to KMGroup

If you have any questions contact Pam Murphy, 1.231.620.0634, pmurphy@KMGrp.net

Approved for payment  
  
PAUL ATKINS  
12/3/15

# KMGroup

# INVOICE

Pamela Murphy  
9131 S. Lake Shore Drive  
Cedar, MI 49621  
Phone 1.231.620.0634

DATE: April 27, 2015  
INVOICE #: 2015-002  
FOR: IEA DSM  
Programme

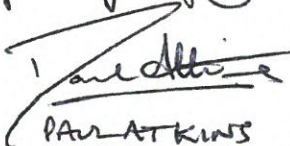
**Bill To:**  
Rob Kool  
Netherlands Enterprise Agency  
Catharijnesingel 59  
PO Box 8242  
3503 RE Utrecht  
The Netherlands

Paul Atkins  
Chief Executive  
National Energy Research Institute  
New Zealand

DESCRIPTION	AMOUNT
<b>DSM 2014 Annual Report</b>	
Mailing to IEA	168.85
<b>DSM Spotlight Newsletter - March, Issue 56</b>	
Labor	2,550.00
Layout	630.00
<b>DSM Flyers</b>	
Labor - updates & reformatting for new design	935.00
<b>TOTAL</b>	<b>\$ 4,283.85</b>

Please make check payable to KMGroup

If you have any questions contact Pam Murphy, 1.231.620.0634, pmurphy@KMGrp.net

*Approved for payment*  
  
PAUL ATKINS  
28/4/15



**KENZIE RAULIN DESIGN**



9902 Dallas Avenue, Silver Spring, MD 20901 | 301.681.7420 | Kenzie@KRDesign.net

**INVOICE**

April 22, 2015

Pamela Murphy  
KMG Group  
Job # 1121

DSM Newsletter Design                      \$ 630

---

Creation of DSM Newsletter using the new revised template and new logo.

Terms: Due upon receipt.  
Thank You.

International Mail Service, Inc.  
 692 S. 8th S. Ste A  
 Kalamazoo, MI 49009  
 Phone: 269-353-9359  
 Fax: 269-353-9705

Invoice Date : 2015-04-14  
 Invoice Number : 141958  
 Customer PO Number : DSM ANNUAL  
 REPORT  
 Payment terms : Prepayment Required  
 Due Date : 2015-04-14

MURPHY, PAM  
 9131 S LAKE SHORE DRIVE  
 CEDAR, MI 49621

<b>ISAL M-Bag (11-66 lbs) - Dutiable PARCEL</b>					
Rate Zone	Pieces	Weight	Piece Rate	Pound Rate	Line Total
# 5 France	2	52.8600	0.0000	2.7400	\$144.8364
<b>Service Totals:</b>	<b>2</b>	<b>52.86</b>			<b>\$144.84</b>

<b>Additional Services PARCEL</b>					
Rate Zone	Pieces	Weight	Piece Rate	Pound Rate	Line Total
IMS Data Entry/EC Shipp Lbl	2	0.0000	1.2500	0.0000	\$2.5000
<b>Service Totals:</b>	<b>2</b>	<b>0</b>			<b>\$2.50</b>

<b>MAILING SUMMARY</b>	
Total pieces mailed	2
Total Pounds mailed	52.8600
Average pc wght (lbs)	26.4300

<b>BILLING SUMMARY</b>	
Mailing Services	\$144.84
Additional Services	\$2.50
Fuel Surcharge	\$4.23
Subtotal	\$151.57
Shipping credit	\$20.27
Prepayment credit	\$0.00
<b>PAY THIS AMOUNT</b>	<b>\$131.30</b>

The UPS Store - #170  
526 W. 14th St.  
Traverse City, MI 49684  
(231) 947-0999

04/13/15 03:50 PM

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11 001040 (001)	70 \$	37.34
Ground Commercial		
12 500005 (009)	11 \$	5.85
20x14x10x12		
	SubTotal	\$ 37.19
	6.0 Sales Tax (T1)	\$ 0.36
	Total	\$ 37.55

# KMGroup

Pamela Murphy  
9131 S. Lake Shore Drive  
Cedar, MI 49621  
Phone 1.231.620.0634

DATE: July 1, 2015  
INVOICE #: 2015-003  
FOR: IEA DSM  
Programme

**Bill To:**

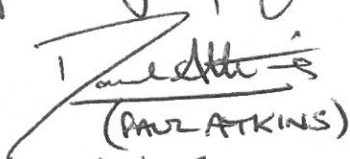
Rob Kool  
Netherlands Enterprise Agency  
Catharijnesingel 59  
PO Box 8242  
3503 RE Utrecht  
The Netherlands

Paul Atkins  
Chief Executive  
National Energy Research Institute  
New Zealand

DESCRIPTION	AMOUNT
<b>DSM Spotlight Newsletter - June, Issue 57</b>	
Labor	2,550.00
Layout	540.00
<b>TOTAL</b>	<b>\$ 3,090.00</b>

Please make check payable to KMGroup

If you have any questions contact Pam Murphy, 1.231.620.0634, pmurphy@KMGrp.net

Approved for payment  
  
(PAUL ATKINS)  
3/7/15



# 4-Fact

FourFact AB  
Grubbensringen 11  
SE-112 69 Stockholm  
Sweden

Tel. and fax +46(0)8-650 6733  
Mobile +46(0)70-237 0862  
e-mail: [nosslinh@telia.com](mailto:nosslinh@telia.com)  
Tax. regnr: 556709-0880

IEA - Demand Side Management Inc  
Attention: Joe Miller  
19659 Maddelena Circle  
Ft Myers FL 33967  
USA

**Invoice # 15-257 Assistance to the IEA DSM-Programme**  
January-March 2015

Work 75 h at 1000 SEK	9375 USD
Ticket Cape Town (12296 DKK)	1800 USD
Hotel Cape Town (6320 ZAR)	530 USD
Taxi Cape Town (250 ZAR)	20 USD
Conference fee (1800 ZAR)	150 USD
Train Stockholm 300 SEK	35 USD
Sum	11910 USD

**Account-number!**

IBAN-code: SE6450000000052151032264  
Skandinaviska Enskilda Banken  
SE-10640 Stockholm  
Swiftcode: ESSESESS

Stockholm 2015-04-03  
FourFact AB

Hans Nilsson  
Grubbensringen 11  
112 69 Stockholm  
tel: 08-650 67 33, mobile: 070-237 0862  
e-mail: [nosslinh@telia.com](mailto:nosslinh@telia.com)  
Tax. regnr: 556709-0880

Approved for payment  
*Paul Atkins*  
PAUL ATKINS  
14/4/15



Dr Sea Rotmann  
SEA - Sustainable Energy Advice  
43 Moa Point Road  
6022 Wellington  
New Zealand  
GST: 87-993-132

DATE: February 24, 2015  
INVOICE #: 2015-03/33  
FOR: IEA DSM Programme

**Bill to:**  
Paul Atkins, Treasurer and Vice Chair  
IEA DSM Programme  
Wellington, NZ

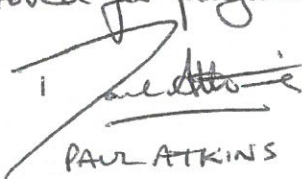
DESCRIPTION	AMOUNT
Development of the IEA DSM Programme's Communication Plan at hourly rate of NZD65/h for >2 days (total 20 hours)	NZD 1300
<b>TOTAL (VAT excl)</b>	<b>NZD 1300</b>

Invoice payable by March 15, 2015 to:

Sea Rotmann  
Forward to Kiwibank  
Citibank N.A, 23 Customs St, Auckland, New Zealand  
38-9015-0819765-00

**BIC: CITINZ2X**

**TOTAL: \$1300**

Approved for payment  
  
PAUL ATKINS

25/2/15



40 Newman Ave  
Camp Hill, Brisbane, AU 4152  
(6422) 693-5134  
[karl.weber@gmail.com](mailto:karl.weber@gmail.com)

# INVOICE

INVOICE NO. 011501  
DATE 1/14/15

**TO**  
Implementing Agreement on Demand Side Management  
Technologies and Programmes (IEA DSM IA)

JOB	PAYMENT TERMS
IEA DSM Website and Branding redesign	Due on receipt

DESCRIPTION  
Website Design Milestone (15%)  
TOTAL \$6,641.00

TOTAL DUE (USD) \$6,641.00

Please make payment to the following account:

Name: Karl John Stefan Weber  
account no: 38 9016 0153037 02  
Receiving Bank: Citibank N.A, 23 Customs St, Auckland, New Zealand  
SWIFT code: CITINZ2X  
Other information/reference: Include 'forward to Kiwibank'

Approved for payment  
*[Signature]*  
PAUL ATKINS  
30/1/15



# INVOICE

40 Newman Ave  
Camp Hill, Brisbane, AU 4152  
(6422) 693-5134  
karl.weber@gmail.com

INVOICE NO. 061502  
DATE 6/20/15

**TO**  
Implementing Agreement on Demand Side Management  
Technologies and Programmes (IEA DSM IA)

JOB	PAYMENT TERMS
IEA DSM Website and Branding redesign	Due on receipt

DESCRIPTION	TOTAL
Website UAT milestone (25%)	\$11,068.00

TOTAL DUE (USD) \$11,068.00

Please make payment to the following account:

Name: Karl John Stefan Weber  
account no: 38 9016 0153037 00  
Receiving Bank: Citibank N.A, 23 Customs St, Auckland, New Zealand  
SWIFT code: CITINZ2X  
Other information/reference: include 'forward to Kiwibank'

Approved for payment  
*[Signature]*  
(PAUL ATKINS)  
29/6/15



40 Newnman Ave  
Camp Hill, Brisbane, AU 4152  
(6422) 693-5134  
[karl.weber@gmail.com](mailto:karl.weber@gmail.com)

# INVOICE

INVOICE NO. 031502  
DATE 3/30/15

**TO**  
Implementing Agreement on Demand Side Management  
Technologies and Programmes (IEA DSM IA)

JOB	PAYMENT TERMS
IEA DSM Website and Branding redesign	Due on receipt

DESCRIPTION  
Website Development Milestone (15%)  
TOTAL \$6,641.00

TOTAL DUE (USD) \$6,641.00

*Please make payment to the following account:*  
Name: Karl John Stefan Weber  
account no: 38 9016 0153037 02  
Receiving Bank: Citibank N.A, 23 Customs St, Auckland, New Zealand  
SWIFT code: CITINZ2X  
Other information/reference: Include 'forward to Kiwibank'

*Approved for payment*  
*[Signature]*  
PAUL ATKINS  
14/4/15

[www.leadsm.org](http://www.leadsm.org)