

IEA DSM-Programme 39th meeting (Trondheim, Hurliruten) QUICK MINUTES

NOTE: These quick minutes are made only for the practical purpose of recalling main items and decisions at the meeting and to allow a fast feedback from the EXCO before the minutes from the meeting are processed. Hans Nilsson, is responsible for these quick-minutes and should be contacted with questions and for corrections nosslinh@telia.com

#	Issue	
3 General Busi- ness	Status of the Implementing agreement	Finland has a new member to the ExCo Pekka Koppola with Jussi Mäkelä as alternate Canada's withdrawal will be effective as of May 30 th Greece has not paid their contribution for several years and will be send a letter to terminate membership to finalize the legal procedure that was started at the 38 th meeting
	IEA Secretariat	Steve Heinen, the new desk officer for DSM-IA, was present and reported on secretariat activities in particular ETP 2012 coming up and on the Electricity Security Action Plan that deals mostly with Demand Response (DR). The theme for WEO 2012 will be energy efficiency.
	Contacts	We have had contacts with Kuwait, Saudi-Arabia and South Africa to find out their interest for future participation. India, Spain and USA have communicated on the future participation but all have some issues that need to be clarified.
	BCG and ECG	We may have to check that the contacts with BCG co-ordination group in order to ensure that work of interest either does not be duplicated or left on the side. We will continue participation in ECG (chair)
	Operating Agents meeting	It was reported that Seppo Kärkkäinen wants to retire once task XVII has been finalised but is a prepared to stay as a mentor for a new one. The presence of the Operating Agent is mandatory if the work should proceed as planned and agreed. The absence of Linda Hull (XXIII) and Balawant Joshi (XX and XXII) was noted as unacceptable. VAT-issues were discussed and are a problem since the original mission of the IEA R&D co-operation is severely hampered by the differences in rules between participating countries. Advice on opportunities to find solutions will be sought. The IEA secretariat promise action as part of the solution.
	PPC	The ExCo approved the PPC report,
	Vice Chair	Tom Bastin has asked to resign as a vice chair and the Chair has started the process to elect a new. The ExCo will be alerted as the negotiations proceed.
	Visibility Committee	Sea Rothman will join the visibility Committee.
	"Sponsors" and more	The chair presented some ideas on how a broader audience can be attracted to participate. There are several models (Sponsors, Contributors and Supporters) with different rights to guide and gain from the work. The outlined format was accepted

4. Extensions and New work	a) TSO related work	<p>Rob Kool reported that he has discussed the matter with RAP who has some idea about how this could be formed to a project since they have some experience from the US on the matter.</p> <p>The Statnett presentation on the workshop also showed that there are thoughts about the matter that might be combined with those of RAP.</p>
	b) Closing the loop. Behaviour Change in DSM. (Task XXIV)	<p>A proposal from New Zealand, Sea Rotmann, and by RMC / ECN, Ruth Mourik, in the Netherlands from a perspective of behavioural sciences (incl. behavioural economics). Both are operating agents, Sea will take care of contract matters. The project has been further developed in contacts and workshops since last meeting.</p> <p>The updated plan contains the following deliverables: Advisory Committee, Social Platform and meeting place, Database and wiki, Surveys and post evaluation, Tools to evaluate successful outcomes, Action Plans.</p> <p>Budget were presented for different scenarios, from 40 k€ per participant (country) with 4 participants to 25 k€ and 10 participants. The draft work plan runs from now till end of 2013. The final plan will be sent to participants for approval before the end of May</p> <p>A positive interest was expressed by Austria, Belgium, Finland, Sweden, Norway, the Netherlands and Switzerland. Belgium and The Netherlands were interested to be in the advisory committee together with the desk officer. Participation will be decided by ballot voting.</p> <p>There has been expressed willingness from several parties to be sponsors, but not to formally join the Programme. The discussion went in the direction that “supporters” would be allowed to contribute but have no say on the design of the project.</p>
	c) Development of a “DSM-university”	<p>The DSM University is primarily about dissemination of results from the Programme and the utilisation of material that, even if old, still is useful. When taking stock of what there is it shows that we have to develop better methods also for on-going work and make it reach their targets better and more according to the mission that we have stated in our strategy.</p> <p>One way is to communicate less in terms of “Task name and number” and be more “topical” and use synthesis to compile material. Basically a report as a result is not sufficient, but also “selling” and exposing the result is needed. We also have to be more innovative in defining target groups and identify channels to reach those.</p> <p>The work with the scoping study will continue and be reported at the next ExCo.</p> <p>The chair suggested that tasks should have a general “outreach clause” that should include e.g. articles, webinars, workshops etc.</p> <p>A communication with the journal “Energy Policy” has opened and that will eventually result in a special issue on DSM. Ideas and contributions is</p>

		required from all OA:s and ExCO:s.
	d) Task XXI Potential for a new subtask (5).	Such a task should: Develop case applications based on CEN/ISO, give guidance for calculation of impacts of individual measures, develop default data for calculations and develop a toolbox. A positive interest was expressed by Korea, The Netherlands (provided that the work was not only European), Norway and Sweden. Spain and US approves by mail. The OA was willing to continue preparations and to contact the ExCo with a suggestion before the summer (on the Northern Hemisphere).
5 Load Shape issues	a) Task XVII	The Task Status Report was approved. The work will be finalised in the next 6 months and there is a case to consider how to continue and with whom as Operating Agent. The OA was encouraged to write an article and a column to highlight the main findings and pave for the continuation of the work. There is a general feeling among the experts that the result of the work should be made public without delay. A positive interest for an extension was expressed by Austria, Finland, Korea, The Netherlands, Norway, Switzerland and Sweden. France and Spain has approved.
	b) Task XXIII	The Operating Agent was not present so the Status Report was not presented and therefore not approved. The chair expressed that this was not acceptable for any task and in particular not one that is about to start. In that situation it is extremely important for the OA and ExCo-delegates to communicate on the issues that should be solved. It is understood that the absence is not the decision of the Operating Agent, but dictated by priorities in her company Belgium, Norway, Korea, Sweden and The Netherlands has expressed their willingness to participate. They expect that the Operating Agent will be allowed to give the correct priority to the work in the future.
6 Load Level issues	a) Task XVI and extension	The Task Status Report was approved. The change of legal entity of as Operating Agent for the extension was approved. The extension will have participation by Korea, Austria, Belgium, The Netherlands and Sweden. India, Norway, Finland and Switzerland have all shown interest.
	c) Task XX	The Operating Agent was not present and there was no Task Status Report available.
	d) Task XXI	The Task Status Report was approved, and a 5-months no-cost extension accepted along with apologies from the OA for a delay.
	e) Task XXII	The Operating Agent was not present and there was no Task Status Report

		<p>available.</p> <p>The work has however been finalised and reported in “Best Practices in Designing and Implementing Energy Efficiency Obligation Schemes” which was presented by Rich Cowart. This report covers schemes where utilities are operators. There is information also about Indian Schemes run by BEE and that might be a separate report. It might also be an option to provide separate analysis of State-run programmes in India.</p> <p>It is suggested that the report should be released immediately, published by use of the RAP Publication process jointly with the IEA DSM-Programme.</p>
7	<p>a) Report from the Trondheim workshop</p> <p>b) The next 5-year term</p>	<p>Even Björnstad reported about the setting and result from the workshop which was intending to present to a Norwegian audience the width of the DSM work and the trends. At the same time the Norwegian presentations were geared to fit into the general pattern thereby verifying the relevance of the work.</p> <p>There is a need to define the framework of “DSM” which basically is a very conceptual term which could mean nothing or anything. It seems clear that the word Management in the acronym is the least obvious and if replaced with the word “Resources” would be more better.</p> <p>The evaluation questions that the chair has put in the PMD should be answered by the ExCo before mid-september.</p>
1	Programme Visibility	<p>The Task Status Report and the proposal of Solstice to improve the website were approved.</p> <p>The issue of an added blog/column was revisited and it was decided that we should start having a column with some periodicity. This and other “news” will be announced to ExCo members and subscribers weekly in a Newsflash.</p> <p>The site will also be completed with a calendar.</p> <p>Face-book is used more and has gathered an amount of visitors/subscribers, most with university and consultant affiliation, but mostly people that we would never have spotted elsewhere.</p> <p>Web-site statistics show that we have some 880 thousand hits per year and is growing.</p>
2	Administrative matters	<p>The Financial Status Report and Budget were both approved.</p> <p>It was agreed that the internal budget cycle should follow the calendar year and e.g. budget be approved in autumn.</p> <p>An example was provided on how the DSM-planning could be pacing with national budget cycles in order to create a framework for OAs to plan.</p> <p>The ideal would be to know (and maybe to align) at what time of the year a participant (country) could vote firmly yes/no and when their vote has to be “maybe” pending the budget process in their organisation.</p>

		<p>A related issue is how elaborated the material from OAs on the issues needs to be for decisions. Generally the material normally provided seems to be sufficient.</p> <p>Participants were asked to explain their situation as it works at present. The chair has made a summary and will circulate it for comments. The conclusion seems to be that best chance for making firm decision will be the spring meeting.</p> <p>Another conclusion could be to build projects in stages and be able to start smaller and aiming at expansion later.</p> <hr/> <p>The 40th meeting will be in Esbo, Finland November 14-16 (reserve October 31-November 2).</p> <p>The 41st meeting will be in the Netherlands April/May 2013</p> <p>The 42nd meeting in Switzerland October 2013</p> <p>The 43rd meeting in Austria April 2014</p>
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APPENDIX 1

Participant	TASKS										
	In Force							In preparation		Proposed	
	XVI	XVI ext.	XVII		XX	XXI		XXII	XXIII		XXIV
	Competitive Energy Services	DR for smart grids. Business cases and energy services	Integration of DSM, Distributed generation, etc...	Extension	Bringing of Energy Efficiency	Energy Standards	Extension	Energy Efficiency Portfolio Standards	DSM in delivering smart grids	DSM From Theory to practice	DSM University
Australia,											
Austria,	X	X	X	?						?	?
Belgium	X	?							?		
Finland,		?	X	?						?	?
France,			X	?	X	X			?		
Greece,											
India	X				X			X			
Italy,											
Korea,		X		?		X	?		X	?	?
Netherlands,	X	X	X	?		X	?	?		?	?
New Zealand											
Norway,		?		?		X	?		X	?	?
<i>Saudi Arabia</i>										?	?
<i>South Africa</i>											
Spain,	X	?	X	?	X	X	?	X	?		
Sweden,		?		?	?		?		?	?	?
Switzerland		?		?		X				?	
United Kingdom,						?			?	?	?
United States,		?			X	X	?				
RAP								X		?	?
OPERATING AGENT (OA)	Jan W. Bleyl	Jan W. Bleyl	Seppo Kärkkäinen		Balawant Joshi	Harry Vreuls		Balawant Joshi	Linda Hull	Sea Rotamn Ruth Mourik	Hans Nilsson