

IEA DSM-Programme 44th meeting (Graz) QUICK MINUTES

NOTE: These quick minutes are made only for the practical purpose of recalling main items and decisions at the meeting and to allow a fast feedback from the EXCO before the minutes from the meeting are processed. Hans Nilsson, is responsible for these quick-minutes and should be contacted with questions and for corrections nosslinh@telia.com

#	Issue	
1 General Business	Status of the Implementing Agreement	The IA has been recommended by the EUWP for an extension of five years (2014-2019) after additional information has been supplied. The final decision will be made by CERT in December.
		The ExCo expressed its disappointment that there was no representation from the IEA secretariat by the Desk Officer in particular since this meeting is so close to Paris.
		Contact with parties that have been attending as observers continues and Canada (Nova Scotia) has expressed interest, and China (NRDC) have invited the ExCo and will host the 46 th ExCo meeting in China in October 2015.
		EBRD participated as an Observer, in particular with an interest in Task 25 on Business models, but also to find other ways of applying knowledge and expertise to specific situations in countries that EBRD work with.
	Operating Agents (OA) meeting	It was underlined that Tasks normally are cost- AND task-shared and that both have to be honoured. It is the obligation of the ExCo delegate of the participating country to ensure that no extra rules are imposed on the OA. In the recent past OA's have suffered tax changes. As most Tasks are new or extended, OA's are expected to include tax in their budget.
3. New work	DSM University (DSMU)	The first 6 webinars have been delivered and three more are in preparation. The schedule aims at having one webinar each month (first week). Priority is now on the webinars in order to establish the DSMU and it is time to take the next steps in developing material according to plan. The Task Status Report was approved
4. Final Management Report	a) Task 23	Linda Hull delivered the Final Management Report and introduced "The Smart Grid Guidance Report" and an executive summary "How to engage customers" which are a compilation of the Task knowledge. The report was approved with acclamation.
	b) Task 20	Balawant Joshi provided a detailed Final Management Report on Task 20, which has had significant problems with the participants but still managed to deliver very interesting results on branding. The report was approved with acclamation, thereby it was

		noted that the original partners were not present, but as they did not react, the EXCO commended the Operating Agent.
5. Load Shape issues	a) Task 17/3	The Task Report was approved
	b) Task 24	The Task Report was approved
	c) Task 24 extension	<p>Sea Rotmann presented a plan for a 3-year extension with at least 4 countries participating. Budget 25 k€/year and participant plus experts.</p> <p>Interest was expressed by Sweden, Austria, New Zealand and The Netherlands. Norway, Finland and Switzerland are considering the opportunity.</p> <p>As the Netherlands joined before the proposal before the last changes, they will not be obliged to join and pay the last change in the proposal.</p>
6 Load Level issues	a) Task 16/3	The Task Status Report was approved.
	b) Task 16/4 extension	<p>An extension that should focus on “deep retrofit”, taxonomy for services, demand response business models, knowledge transfer, financing (in particular crowd-funding) and dissemination via the DSM-University, is in preparation. Budget would be 14,5 k€/ year and continue over a 3-year period.</p> <p>Interest was expressed by Switzerland, The Netherlands, Sweden, Korea, Austria and Finland. RAP and New Zealand both expressed interest in the work but were not able to participate formally.</p>
	b) Task 25	<p>Ruth was due to family circumstances not able to present the proposal.</p> <p>Austria, Switzerland, The Netherlands, Sweden, European Copper Alliance, EBRD, UK, Norway, and Korea all expressed interest conditional to that some issues may be clarified in contacts.</p> <p>It would be possible to start the work already in November if the issues are resolved.</p>
7	Programme Visibility	<p>The Visibility Committee Report was approved.</p> <p>The communications plan should be reworked and finalised. Comments should be sent to the Visibility Chair.</p> <p>A new website is under construction and is planned to be in operation by the end of December.</p> <p>Some suggestions for a new logo were shown and will be distributed for comments. The opinion of an external expert has been sought.</p>

		The Belgian model for arranging a “DSM-day” was recommended and the format for making one was distributed in the PMD.
8	Administrative matters	<p>The Financial Status Report and Budget were approved.</p> <p>“Task Zero”: The idea to gather the duties and services for running the Implementing Agreement and add the services for the DSM-university in a more formal “Task Zero” was agreed.</p> <p>The proposal to raise the contribution to 11000 USD/year was discussed and basically accepted. Several delegates needed to confirm with their organisations. A letter explaining the reasons in more detail will be distributed. Italy indicated by mail they opposed, RAP will be allowed to contribute (partly) in kind.</p> <p>Coming meetings:</p> <ul style="list-style-type: none"> • The 45th meeting will take place in Cape Town South Africa beginning March 30 – April 1st 2015. • The 46th meeting will be in Beijing (October 2015) • Sweden offered to host the 47th ExCo meeting in the spring 2016
9a	Country development	<p>In a tour de table participants mention the latest national developments in their country.</p> <p>ExCo members are asked to send these comments to Anne Bengtson before November 15th, so they can be included in the Annual Report</p>
9b	New work	<p>In breakout groups new possible work and links were discussed within the framework of the new strategy.</p> <ul style="list-style-type: none"> • Markus Bareit and Harry Vreuls will prepare a two pager concerning Multiple Benefits for the next meeting • The Advisor and RAP will organise a webinar within the framework of the DSM University on German ideas on EOM 2.0 • Matthias Stifter will prepare a paper on Big Data <p>Others ideas should be sent to Anne Bengtson.</p> <p>Concerning EBRD: after being an observer, collaboration options will be discussed bilaterally.</p>