

**Status of Actions from 2nd UsersTCP ExCo Meeting,  
26-29 October 2020**

Action 2.1	The ExCo Operating Agent to add the need for strong IT skills, a probation period, a broad sense of workload and an emphasis on cost in the evaluation of bids to the Secretariat Support ITT by <b>6 November 2020</b>	Completed
Action 2.2	<b>ExCo delegates</b> to form a working group to <b>report back by December 2020</b> on proposals presented in Paper 2.3 and any new proposals for increasing participation in the TCP and its Tasks/Annexes, using the strategic priorities set out in Paper 2.5 as a guiding framework.	Abandoned due to lack of interest in joining group
Action 2.3	<b>ExCo delegates</b> to raise any objections to the draft updated Implementing Agreement by emailing the ExCo Operating Agent <b>by 28 November 2020</b> .	Completed
Action 2.4	<b>ExCo Secretariat</b> to schedule a strategy session at the <b>April 2021 ExCo meeting</b> to continue to address the scope of the TCP work programme and review the TCP's objectives.	Completed
Action 2.5	<b>ESC</b> to confirm roles of the two new vice-chairs at the <b>first ESC meeting in November 2020</b> .	Completed
Action 2.6	<b>IEA Secretariat</b> to investigate the possibilities for UsersTCP input to the Electricity Market Report.	Completed
Action 2.7	<b>IEA Legal</b> to send the Implementing Agreement (Legal Text) to the new Austrian Contracting Party to sign.	Completed
Action 2.8	<b>The ExCo and Business Models Operating Agents</b> will share the policy recommendations from the Business Models Annex with delegates for comment.	Completed (see status report)
Action 2.9	<b>The GO-P2P Task Leader</b> to create an early-stage Policy Brief setting out the current issues facing the Annex for circulation.	Ongoing (expected Q3 2021)
Action 2.10	<b>The GO-P2P Task Leader and Emi Bertoli (IEA)</b> to set-up a call to discuss the potential for the work to feed into IEA Secretariat digitisation work.	Completed
Action 2.11	<b>The ExCo Operating Agent</b> to investigate the potential for the Gender & Energy Annex to feed into the Plug & Play (joint 4E) project, depending on input required, time and costs.	Completed
Action 2.12	<b>The ExCo Operating Agent</b> and/or TCP Chair will advise HTR Annex Operating Agent of the outcome of the discussion regarding the potential Annex extension on micro businesses, and suggest what step need to be taken.	Completed
Action 2.13	<b>The ExCo Operating Agent and Steve Beletich (4E EDNA OA)</b> will put expected dates into the RfP for the joint Plug & Play project, and circulate back to ExCo members along with a bullet point description to help ExCo members search out potential contractors.	Completed
Action 2.14	<b>The ExCo Operating Agent</b> will move forward with next steps on the OECD/IEA Household Attitudes Survey with the IEA staff involved.	Completed
Action 2.15	<b>Ben Walker (UK)</b> to send an email to delegates with a request for information on public engagement/participation in your country. <b>COMPLETED 30/10/20</b>	Completed